

Council Meeting Minutes

Members Present: Jill Gross, Shelly Krueger, Timothy Croy, Amanda Yaprak

Members Absent: Andrew Grossnickle

Employees Present: Josh Shepherd, Keaton Schopf

Guests: Jackie Gorski (Times Union), Maggie (Troyer Group) and Olivia (MACOG) for Mentzer Park bid opening, Tabitha Langford to voice a concern, Colleen Craig to voice a concern

6:30 PM Call to Order

Timothy motions to approve July 3rd, 2024, council meeting minutes. Shelly second. Carried.

Guests:

Mentzer Park Bid Opening – Olivia from MACOG made a statement that bid openings will be done today, tabulations will be calculated and documents reviewed by Troyer Group. Troyer Group will be providing a bid tabulation and award recommendations. Maggie from Troyer Group opened and read the bid totals. *Shelly motions to allow Troyer Group to review all bids and provide a recommendation. Jill Second. Carried.*

MACOG Planning Grant Agreement – Amanda presented to the council an agreement to accept MACOG grant administration and management services for the Downtown Master Plan. *Timothy motions to accept the agreement. Shelly second. Carried.*

Tabitha Langford & Colleen Craig – Requested more information on the Jackson Drive extension and Viking Drive Annexation. The council clarified the May 1st and July 3rd meeting discussions and stated there is no action at this time.

Old Business:

Commercial Liability Insurance – Amanda presented an invoice for Liability Insurance provided by JMS Insurance group for \$20,832.00, a 6% increase from the previous year. Carol Jackson from JMS reviewed a comparison with other providers and stated ASTRA was the Town's best option. *Timothy motions to pay the liability insurance renewal for ASTRA. Shelly second. Carried.*

Capital Assets – Amanda presented a quote from LWG to evaluate and/or create a capital assets policy and capital asset records. She stated she had requested a review from Andrew and will need to confirm with Baker Tilly of any ongoing contracts. *Jill motions to allow Amanda to move forward with the LWG once she gets confirmation there are no contracts with Baker Tilly. Timothy Second. Carried.*

Police Deputy – *Timothy motions to allow Keaton to start gathering applications for a deputy. Shelly second. Carried.*

Dump Truck – Josh stated he has his new truck, and the noise has been fixed. He requested the council's opinion on how to sell the old dump truck. It was agreed that selling via Metzger's Auction House with a fair reserve price would be the ideal option. Josh will look into their process.

New Business:

Apex – Tim had a meeting with Apex to renew the contract that expires on December 30th, 2024. Timothy provided a three-year contract schedule with an annual 4% price increase. *Jill motions to accept a three-year contract with APEX at 4% increase per year. Shelly second. Carried.*

Pancake Breakfast – Timothy announced a pancake breakfast at the fire department Saturday August 10th from 8AM-10AM benefiting Sleep in Heavenly Peace. The organization builds beds for children in need.

Habitat House – Timothy stated the habitat house is moving quickly. He is working with SAWS Ramps who builds ramps for permanently disabled persons free of charge for low income and disabled. Applications can be found at SAWSramps.org.

Chalk the Walk – Timothy announced the annual Chalk-the-Walk is scheduled for September 7th at 10AM from Morgan Street to Tucker Street.

Rotors Over Mentone – Timothy announced the annual Rotors Over Mentone scheduled for September 14th at the Lawrence D. Bell Museum.

Railroad Track Repair SR25 & SR19 – Timothy stated a representative from the railroad said the construction that started Monday August 5th is ahead of schedule and the road should be open Monday August 12th. Josh expressed his concern for the town street that runs parallel to the tracks.

Employee Review – Council agreed to schedule a special meeting August 22nd at 5:30PM to review and award the Park Bid and hold an Executive Meeting at 6:15PM for employee reviews. Amanda will contact the publishers and Andrew to properly announce the meetings.

Makers Market – Shelly reminded the community of August 23rd Makers Market at the Subway Parking Lot from 5:00PM to 8:00PM.

Camp Hero – Keaton stated he participated in Kosciusko County's Camp Hero at the Fairgrounds. He stated it was a successful experience and a positive event for children and adults.

Phend and Brown – Josh stated Phend & Brown paving is complete. He thanked them and stated they did an excellent job.

Habitat North Franklin – Josh stated he would like to donate a used septic tank to the Habitat home. *Jill motions to allow Josh to donate a used tank to the habitat home. Shelly second. Carried.*

Commonwealth Lead Line Inventory – Jill asked how the process with Habitat was going. Josh stated Chirs at Commonwealth is excited by the number of surveys that were completed, and he has a handful of homes that requested assistance. There will be a follow-up meeting within the next few weeks to discuss next steps.

Shelly motions to approve claims as printed. Jill second. Carried.

Next Meeting: Wednesday, September 4th at 6:30 PM.

Shelly motions to adjourn. Jill second. Carried.

Council President _____ Attest: Clerk-Treasurer _____
Jill Gross Amanda Yaprak